

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: OCTOBER 14, 2019

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Ted Ritter, Tim Clark, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, Town Clerk. There were also 10 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, October 12, 2019 before 6:30 P.M.
5. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Clark to dispense with the reading of the minutes and that the minutes of the August 29, 2019, September 9, 2019, September 16, 2019 & September 23, 2019 town board meetings are approved as written. By a voice vote, motion carried unanimously 5 – 0.
6. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Phil Monday said that South Bay was really nice now, but that the speeding was still happening.
7. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter had nothing to report
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
8. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had no report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson said that gates had been placed at the ends of the Awassa Trail to keep snowmobiles from running on the trail. He also added that the Cloverland River Trail Committee has been working on applying for grants.
9. **Report from Lake Districts and Other Organizations:** There were none.
10. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Clark seconded Cooper that general account checks 26495-26554, golf course checks 16310 – 16340, and payroll checks DD710- DD902 be paid. By a voice vote: Yes – 5; No – 0. Motion carried unanimously.
 - b. **Chairman's Report:**
 1. **Public Works:**

Mr. Christensen noted that South Bay Road and Star Lane have been paved and sealed. The shoulder work still needs to be completed. Gutters have been constructed near the intersection with Hug Road. The work on Burnt Bridge Road has been started. The demolition of the Red Brick Schoolhouse is underway. The loader will be taken south of Wausau for repairs and maintenance. The Bo-Boen groomer barn is almost completed. MSA reports for Found Lake Road, the pavilion roof and the fire department roof are expected in January. MSA is also working on the WISLR report.
 2. **Golf Course:** An air compressor will be here next Monday to blow out the irrigation lines. Work will be done on six of the greens. Since 2015, approximately \$422,000 has been reinvested into the golf course from the course proceeds.
 - c. **Treasurer's Report:**
 1. **Bank Account Balances:** Balance General Account as of 09-30-2019: \$115,728.45; Room Tax Account \$75,529.92; Lakes Committee Account \$27,209.13; Skateboard Park Fund \$2,848.45; Bike & Hike Trail \$43,275.26; mBank Money Market \$57,726.94; Playground

Equipment Fund \$1,501.90; Public Works Equipment Fund \$60,057.88; Fire Department Restricted Account \$1,827.76; Fireworks Donation Account \$1,686.93; Hometown Bank Ambulance Acct \$13,396.74; Fern Ridge Trail Savings \$2,508.15; Road Work Savings \$125,586.15; Community Development Account \$92,196.04; Golf Course General Account \$307,301.50; St. Germain Ambulance Fund \$100.24; Awassa Trail Fund Savings \$8,081.72.

d. Fire Chief's Report:

1. Update Since Last Report: Fire Chief Tim Gebhardt was not able to be at the meeting. His report will be given at the special meeting on October 23, 2019.

2. Ambulance Update: To be given on October 23, 2019.

- e. Approve proposed revisions to Town facilities rules for usage, reservation procedures and rates. Consider also a request for minors to use the facilities without adult supervision:** Mr. Christensen stated that there had been a request to allow 16 & 17 year olds to be in the gym unsupervised. The insurance company advised the board not to change the policy. There is a \$35 deposit for the new key fob. New codes will probably be given out next year. Mr. Ritter thought that since there are fees and penalties, that the wording should be changed to say fines and that there should be an ordinance. Motion Cooper seconded Swenson to accept revisions to the town's facilities rules for usage, reservation procedures and rates along with the use code requests as revised by Mr. Ritter and Lois Ruediger. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.
- f. Allow public comments and adopt Chapter 29 – Town Procedures, St. Germain Code of Ordinances:** There were no comments from the floor. Mr. Ritter also noted that Chapter 29 had been properly published for two weeks in the Vilas County News Review. Motion Ritter seconded Cooper that Chapter 29-Town Procedures, St. Germain Code of Ordinances be adopted. By a voice vote: Yes – 5; No – 0. Motion carried, unanimously.
- g. Develop or update contracts with Organizations in Town that have buildings on Town property:** Mr. Cooper stated that the chamber has a contract with the town for its new building. Mr. Cooper had asked Mr. Martens for contracts for the Lions, Bo-Boen Snowmobile Club and Prime Timers buildings. Mr. Martens was not able to find any contracts. Mr. Christensen thought that there should be a separate meeting so that the board could look at the chamber contract to see what parts of it might apply to the other organizations' buildings..
- h. Continuing discussion concerning a \$25,000.00 contribution towards a Power-Pro XT Ambulance Cot that was previously tabled at our September 9, 2019 meeting; item number 10h:** Ms. Jansen stated that she had received a pledge from Marshfield Clinic for \$2,500 for the ambulance cot. She also had a commitment from the Prime Timers. Mr. Clark questioned why the rescue call expenses were not listed with the other ambulance expenses. Motion Cooper seconded Ritter to approve \$25,000 from the 3rd quarter 2019 room tax collections to purchase a Power-Pro XT Ambulance Cot. By a voice vote: Yes – 4; No – 1. Motion carried. Mr. Ritter asked that a detailed breakdown be given to the town board of where all of the money for the cot has come from. Ms. Janssen stated that she would provide the list.
- i. Approve borrowing resolution from mBank concerning the upcoming loan for public works projects.** Motion Christensen seconded Ritter to approve the borrowing resolution exhibit A from mBank for \$627,200.00 for infrastructure projects for a three year term at 2.49% with no prepayment penalty with six semi-annual payments of \$108,852.69. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
- j. Update hours of public access to the yard waste facility:** Mr. Christensen stated that the plan for next year was to move the yard waste facility to the old landfill site on Pedycourt Road. Only needles, leaves, and brush would be allowed. Hours would have to be worked out with Eagle Waste. For now, the current yard waste will be left open. If the waste is ground up yet this fall, the facility will have to be closed.
- k. Consideration of how to repair Birch Springs Road, gravel portion only:** Mr. Christensen stated that Mr. Ebert had told him that the last repairs had been done in 2017. An ATV Club member had complained to Mr. Christensen about the condition of the gravel portion of the road. No action was taken at this time.
- l. Appoint members to the Independence Day Celebration Committee:** Motion Clark seconded Swenson to appoint Cookie Lough – chairman; June Vogel – vice chairman; Jim Swenson – primary town board representative; Ted Ritter – alternate town board member; Ken Dahnke; Lou Clark; Penny Strom; and Anne Small to the Independence Day Celebration Committee with a

representative from the fire department and another member to be added at a later date with town board approval. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.

- m. Approve request from the Barnstormers Snowmobile Club for the use of North Lost Lake Drive for a Snowmobile Route and access to Lost Lake across the parking lot at Vandervort Park:** Mr. Christensen stated that the Bo-Boen Snowmobile Club had asked that Birch Spring Road and Lost Lake Drive North from Birch Spring Road to Dorway be dropped from the list of approved roads for snowmobiling. The Sayner Barnstormers asked that the roads be included to their list of roads. Motion Cooper seconded Clark to allow the Sayner Barnstormers Snowmobile Club to use Birch Springs Road and Lost Lake Drive North from Birch Springs Road to Dorway as snowmobile routes. By a voice vote: Yes- 5; No – 0. Motion carried unanimously. The Barnstormers will be responsible for signage and maintenance.
- n. Consider the purchase of new Christmas decorations for the power poles in the downtown area:** Motion Clark seconded Ritter to approve of the purchase of 20 new Christmas decorations for the power poles in the downtown area for up to \$12,000, with funds coming out of the Community Development account. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
- o. Increase the credit card spending limit to \$3,000.00 for the Fire Chief:** Motion Christensen seconded Cooper to table item 100 until the October 23, 2019 special town board meeting. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
- p. Consider a change order for the Forest Lane parking lot construction project:** Motion Swenson seconded Cooper to accept the change order for the Fern Ridge parking area from Advanced Site Solutions for \$8,250.00, with the funds coming out of the Community Development account, for increasing the gravel to a depth of 8 inches and using a DOT Type – R Geo Grid. By a voice vote: Yes- 5; No – 0. Motion carried unanimously.
- q. Discuss “free” items that are being left along Town roads which often need to be collected and disposed of by our Public Works Department:** Mr. Cooper noted that trash has been left on the sides of some of the town roads. If left there, the town crew has to pick it up and dispose of it at an expense to the town. This was just a FYI item for the town board. No action was taken.
- r. Consider the Ordinance to allow a referendum on the April ballot to change the elected clerk to an appointed clerk:** Motion Ritter seconded Cooper to adopt an Ordinance to Appoint Office of Town Clerk. By a voice vote: Yes- 5; No – 0. Motion carried unanimously. The question will now go to a referendum question of the April 2020 ballot. If approved the appointment would become effective in April of 2021.

11. Next Regular Town Board Meeting Date – Monday, November 11, 2019, 6:30 PM, Community Center. There will also be a special town board meeting & budget workshop on Wednesday, October 23, 2019 at 6:30 P.M.

12. Adjourn: Mr. Christensen adjourned the meeting at 8:51 P.M.

Town Clerk

Chairman Supervisor Supervisor

Supervisor Supervisor